



Mark T. Porter, Superintendent of Schools

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*The **MISSION** of the Monroe County Schools is to empower all students to become responsible and contributing global citizens.*

**STRATEGIC OBJECTIVES:**

1. *Climate and Culture for Excellence*
2. *Outstanding Student Achievement*
3. *Effective Communication & Community Engagement*
4. *High Performing Workforce*
5. *Leader in Technology and Innovation*
6. *Accountable Resource Management*

Mark T. Porter,  
Superintendent of Schools

June 27, 2017 Meeting Minutes

Workshop: 3:00 pm • Closed Sessions: 3:01 pm

Thomas Amador vs. The School Board of Monroe County, Florida

Katherine Reitzel vs. The School Board of Monroe County, Florida

Monroe County School District and United Teachers of Monroe Negotiations

Risk Management Cases

Regular Meeting: Time Approximate 5:00 pm

A.J. Henriquez Administration Building • 241 Trumbo Road, Key West, Florida,

Broadcast Live on Channel 78 and Live Web Stream at

<http://mcsd-tv.keysschools.com/mcsd-tv.htm>

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**Attendance:**

Chairman John Dick

Vice Chairman Bobby Highsmith

Mindy Conn

Andy Griffiths

Ron Martin

Superintendent Mark Porter

Attorney Scott Black

**WORKSHOP - 3:00 PM**

**Call to Order**

*Chairman Dick opened the meeting at 3:00 pm recessing the meeting at 3:01 pm for closed sessions.*

**Recessed at 3:01 pm**

**Recess for Closed Session - 3:00 pm Scott Black called legal closed sessions:**

*Thomas Amador vs. The School Board of Monroe County, Florida  
Katherine Reitzel vs. The School Board of Monroe County, Florida  
Monroe County School District and United Teacher of Monroe Negotiations, Not legal c  
Risk Management Cases*

**Reconvene at 5:04 pm**

**WORKSHOP - TIME APPROXIMATE 5:04 pm**

1. Stock Island Property Purchase, M. Porter  
*Due to the lengthy closed sessions, the Workshop Item was moved to the Regular Agenda under the Superintendent's Report.*

**REGULAR MEETING – TIME APPROXIMATE – 5:04 PM**

**A. CALL TO ORDER, AND PLEDGE OF ALLEGIANCE**

**B. ADOPT AGENDA AND FORMAT**

Superintendent and/or School Board Members request to amend the agenda or remove items from the Consent Agenda.

*There were two agenda changes requested.*

1. *Because of lengthy closed sessions, the Workshop Item was moved to the Superintendent's Report*
1. *Prior to the meeting, Ms. Conn requested that the original Consent agenda item, "Approval of Removal and Disposal of Tangible Personal Property from Asset Records" be placed on the Action Agenda.*

*Recommendation for approval made by Superintendent*

*Motion made by Ms. Conn*

*Seconded by Mr. Martin*

*Vote: Adopted unanimously*

**C. APPROVAL OF MEETING MINUTES**

- a. Approve Meeting Minutes of June 13, 2017

*Recommendation for approval made by Superintendent*

*Motion made by Mr. Martin*

*Seconded by Ms. Conn*

*Vote: Unanimously adopted*

**D. RECOGNITION OF EXCELLENCE IN THE MONROE COUNTY SCHOOL - GEMS**

Certificate of Excellence in Financial Reporting to Executive Director of Finance and Performance

**CITIZEN INPUT/REQUEST(S) TO ADDRESS THE SCHOOL BOARD**

Presentations to the Board are limited to three (3) minutes for each individual speaker and five (5) minutes for the representative of a designated group. Transfer of time between individuals and/or groups is not permitted. Letters submitted to each Board Member and/or the Board Secretary prior to a Board Meeting will not additionally be read into the record at the meeting.

*No speakers*

## **E. CONSENT AGENDA**

All items listed as consent agenda items are considered routine and non-controversial by the School Board and will be approved by a single motion. There will be no separate discussion of these items. Prior to this meeting, Board Members have had the opportunity to review each of these items and may request that any item be moved to an Action Item for individual consideration.

1. Approval of Personnel Recommendation for 2016-2017 and 2017-2018 School Year
2. Approval of District Travel Requests
3. Approval of Legal Services Invoice for Johnson, Anselmo, Murdoch, etc.
4. Accept Charter School Reports
5. Approval of Budget Summary Report
6. Approval of Monthly Financial Statements
7. Approval of Daycare Waiver
8. Accept of Procurement Card Transaction Report – Statement Ending June 5, 2017
9. Approval of AVID Contract Renewal
10. Approval of 2017-2018 Dual Enrollment Articulation Agreement Between Monroe County School District and Florida Keys Community College
11. Approval of BlackBoard Solutions Purchase
12. Approval of Bid Award of RFP2017722 Chilled Water Line Replacement at Gerald Adams Elementary to Air Mechanical Service Corporation
13. Approval of Award of RFP2017721 Fluid Applied Roofing to Foster Construction Group
14. Approve contract with Greentech Group Solutions, LLC. for the relocation of the Transportation Trailer at Switlik School
15. Approve Contract with Air Mechanical Service Corp for HVAC work at Switlik School
16. Acknowledgement of Title III, Part A: English Language Acquisition Grant Application
17. Approval of Head Start Parent Curriculum
18. Approval of Head Start Parent, Family, Community Engagement Rubric for Incentive Pay
19. Approval of Head Start Monthly Update for April 2017
20. Approval of Head Start Cost of Living Adjustment – Cost of Living Adjustment (COLA)
21. Approval of US Food Purchase Order for Food and Supplies
22. Approval of Flood Insurance Policy, National Flood Insurance Program
23. Approve Contract with Florida Keys Area Health Education Center (AHEC)

*Recommendation for approval made by Superintendent*

*Motion made by Mr. Highsmith*

*Seconded by Mr. Griffiths*

*Vote: Approved unanimously with no discussion*

## **F. REPORTS**

### **Legal**

*No legal Report*

### **Superintendent**

Item moved from Workshop - Stock Island Property Purchase, M. Porter

*Mr. Porter reviewed the proposed purchase price and extension of time addendums to the commercial property purchase contract.*

*Mr. Highsmith asked if additional money will be needed to build. Mr. Porter reported that the infrastructure estimated cost is approximately \$5 million, however the existing building may help to reduce that cost.*

1. Legislative Update

Mr. Porter provided of recap of Bill 7069.

2. Summer School Presentation:

*Mr. Porter recapped the Summer School programs and enrollment.*

*Summer School Opportunities throughout the District:*

*Summer School Academic Camp (K-12)*

*ELL Academic Camp*

*HOPE*

*2<sup>nd</sup> and 3<sup>rd</sup> Grade Summer Literacy Camp*

*Credit Recovery*

*ESY*

*EOC Preparation*

*Enrollment: 1300 students involved in Summer School*

*(Note: We do provide transportation services.)*

*Key Largo: 81 students (PKS and KLS)*

*Coral Shores: 79*

*Marathon: 59*

*Stanley Switlik Elementary: 72*

*Sugarloaf: 47 students for summer school, plus 40 Boys and Girls Club*

*Key West High School: 187*

*HOB: 606 (HOB, GAE and POI students)*

*Mr. Porter advised the Board that the District will continue to invest in summer programs, although there is no additional revenue source for summer programs.*

*Ms. Conn asked what percentage of students attending summer school are attending for credit recovery. Mr. Porter will send the information to all Board members.*

**3. Marathon Manor, City of Marathon Request**

*Mr. Porter shared a letter from the Marathon City Council requesting that the School Board consider building a community pool on the District's Marathon Manor property. Current plans for the property include expanding the parking for Marathon High School, an athletic track facility, and if there is property remaining after the school needs are addressed, affordable housing may also be considered.*

**4. Key West City Hall**

*Beginning with the February 13, 2018 Board meeting, all Key West Board meetings will be held at the Key West City Hall (old Glynn Archer Elementary School).*

*Mr. Highsmith asked if the Board meeting could be held at other schools (in addition to Marathon High School and Coral Shores High School). Mr. Porter advised that there is some portability with the video equipment used to televise the meetings. Mr. Dick commented that every Board meeting needs to be televised and requested that Mr. Porter research the possibility. Ms. Conn agreed.*

**Prior Business (Not for Discussion or Action)**

1. Graduation Rate/Drop-Out Prevention

2. Calendar (Winter Break)

3. Testing Calendar Workshop

4. Enhanced Daycare Programs

5. Affordable Housing - Marathon Manor/Trumbo Point

## **Board**

Mr. Martin:

*As an advocate for public education he is disappointed by the passing of House Bill 7069. Mr. Martin requested that once released, AP scores be placed on a Workshop agenda.*

Mr. Griffiths:

*He would like the District and/or Board to make reference to House Bill 7069 when action is taken as a result of the bill, i.e., we are doing this because of House Bill 7069.*

## **Recess for Public Hearing at 5:40 pm**

### **F. PUBLIC HEARING**

#### **1. Job Descriptions (1st Reading)**

- a. 77324 Human Resource Generalist (Title Change with revisions)

No speaker

#### **2. Policies (2nd Reading, 1st Reading May 23, 2017)**

- a. Policy 2431.04, Student Drug Testing Revised

No speakers

## **Reconvene Regular Meeting 5:46 pm**

### **G. ACTION ITEMS**

#### **1. Approval of Policy 2431.04, Student Drug Testing**

*Recommendation for approval made by Superintendent*

*Motion made by Mr. Griffiths*

*Seconded by Mr. Martin*

*Vote: Approved unanimously after discussion.*

#### Discussion:

*Mr. Highsmith advised that with hesitation he supported the policy for a trial basis. He requested the Board be provided a report of effects on students.*

*Mr. Griffiths appreciates the work of the three high school principals and feels the policy must be followed at all three high schools. Mr. Griffiths feels the Board reviewed all options presented and was provide adequate information to cast a vote.*

*Mr. Martin feels the Board worked hard on the policy, and also requested that the Board be provided with results of the policy.*

*Ms. Conn requested that accurate data be kept and would like timely reporting to the Board.*

*Mr. Dick supports the policy and feels the coaches will monitor player attendance and participation.*

#### **2. Approval of Removal and Disposal of Tangible Personal Property from Asset Records**

*Recommendation for approval made by Superintendent*

*Motion made by Mr. Highsmith*

*Seconded by Mr. Martin*

*Vote: Approved Unanimously*

*Discussion:*

*Ms. Conn reported she fielded questions from teachers and staff expressing interest in items on the property disposal list for school or personal use. Ms. Lee provided an explanation of the process currently used to surplus items. In the future the Purchasing Department will email the list of surplus items to all district staff. Mr. Porter reported that items for personal use must go through an auction process.*

3. Approval of Addendum to Commercial Property Purchase Contract for 1.75 Acres Parcel on Stock Island (dated April 12, 2017)  
*Recommendation for approval made by Superintendent*  
*Motion made by Mr. Highsmith*  
*Seconded by Mr. Martin*

***Roll Call Vote:***

*Mr. Conn: yes*  
*Mr. Griffiths: yes*  
*Mr. Highsmith: Yes*  
*Mr. Martin: yes*  
*Mr. Dick: yes*

*Vote: Unanimously approved.*

4. Approval of Hourly Non-Bargaining Unit Employee Compensation Adjustment  
*Recommendation for approval made by Superintendent*  
*Motion made by Mr. Martin*  
*Seconded by Ms. Conn*  
*Vote: Approved unanimously with no discussion*

5. Approval of May Sands Montessori School Lease  
*Recommendation for approval made by Superintendent*  
*Motion made by Ms. Conn*  
*Seconded by Mr. Griffiths*  
*Vote: Approved unanimously with no discussion*

**ADJOURNMENT**

*There being no further business, the meeting was adjourned at 6:04 pm.*